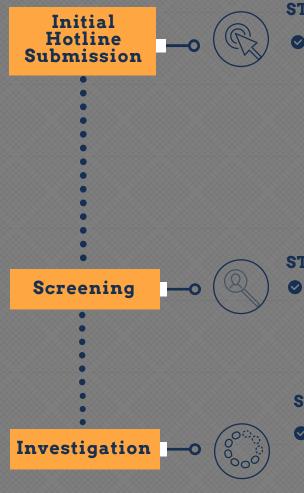
Caltec Hotline Anonymous. See it, report it. **Telephone** Mail Fmai Interoffice Mail to (626) 395-8787 or Online Form: hotline@ Caltech Hotline at https://hotline. toll-free at caltech.edu M/C 250-64 (888) 395-8787 caltech.edu/con or tact 1200 E. California Blvd M/C 250-64 Pasadena, CA 91125 **Internal Process**

If you have an ethical dilemma or witness something that does not seem right, we urge you to speak up!



STEP 1

When an individual contacts the Caltech Hotline via email, mail, online form, or voice mail, and provides his/her name, every attempt is made to follow-up on the expressed concern. If the individual does not submit contact information, please be sure to submit sufficient information so the concern can be addressed.

STEP 2

Inquiries or concerns received via the Caltech Hotline or in person are documented, then discussed among ASIC, OGC and Human Resources to determine the appropriate course of action.

STEP 3

 Retaliation linked to the raising of allegations is not tolerated. The Caltech Whistleblower Policy prohibits retaliation against any individual who makes a good faith disclosure of suspected wrongful conduct. The Institute responds to such concerns immediately.

hotline.caltech.edu